

## **Semiannual Open Selection for the Overseas Training Organizations for Korean English Teachers**

National Institute for International Education(NIIED) is seeking to select qualified Overseas Training Organizations for the 2015 Korean English Teachers training program focused on school practicum.

**President of NIIED**  
**July 3rd, 2015**

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### **▶ Training Organization should**

- Have experience(s) operating training programs for Korean English teachers or teachers of other countries which use using English as a second language,
- Have the human resources and infrastructure to fully operate the training program, and
- Be able to provide one month of training followed by a two month practicum in local schools.

### **▶ Training Conditions**

- 10-30 trainees will be allocated to each organization for the second half year.
- Training Period : Three months per semester
- ※ This training course is a six month program. Half of the program (3 months) will be held in Korea and the other half (3 months) of the program will be

held overseas. Once an organization is selected, the training content of domestic and overseas will be operated in cooperation between the two organizations.

- Training Budget : Maximum 9,000,000won/per person

- ※ This includes three months of trainees' living cost and the cost of practicum in local schools, etc. The flight ticket will be paid by the Korean organization, however the cost of insurance, visa issuance, local transportation, and cultural experience(s), can be negotiated with the Korean organization.

### ▶Application Procedure

- Proposal Submission dead line : 2015 July 17th, 17:00(KST)

- Required Documents :

- ① Plan of the training program using attached in <Form 1>

- ② Documents which can prove adequate human resources and infrastructure for training programs in the past.

- How to Apply : By email (marianne@moe.go.kr, [mariannekim@korea.kr](mailto:mariannekim@korea.kr)),  
by mail or in-person

- ※ Applications submitted by mail must arrive by July 17th, 17:00(KST)

- ※ Where: # 301, English Education Support Team

National Institute for International Education (NIIED)

81, Ihwajang-gil (181 Dongsoong-dong), Jongno-Gu, Seoul, Korea

(110-810) Tel: (82-2) 3668-1408

- **Document Evaluation : July 23rd(Thu), 2015**

- ※ Announcement of 1<sup>st</sup> results : July 24th, 2015

- notified through NIIED website(<http://www.niied.go.kr>) and EPIK website

*(<http://www.epik.go.kr/>) and individually to the parties*

○ **Presentation Evaluation : July 30th(Thu), 2015**

- ※ Three or four organizations (2 times the target number of organizations) will be invited to participate in the presentation evaluation.
- ※ Announcement of final results : July 31st(Fri), 2015
  - notified through NIIED website(<http://www.niied.go.kr/>) and EPIK website (<http://www.epik.go.kr/>) and individually to the parties
- Onsite inspection : August-September 2015 before the overseas program commencement
- ※ The above may be subject to change and will be announced accordingly.
- ※ The notice will be posted on the NIIED website(<http://www.niied.go.kr/>)/EPIK website (<http://www.epik.go.kr/>) and the date/time and procedures of the presentation for the proposal will be announced to each individual organization.
- ※ If contents of the proposal do not fit the proposed criteria, we reserved the right to reject the proposal.

## <Attachment 1>

### ▶Format of the proposal for the overseas training

#### ✓ Lecture Plan

\* The plan is an Elementary/Middle school teacher course.

- Subject specialization
- Training Program Structure/ Management Plan(including an after school program)
  - A List of the Timetable for the Curriculum
    - Language Study, Teaching-Learning Instruction, Reformation of the Textbook, Open Classes, Collaborative Learning, Research Activity, Evaluation, etc (field trip, sports activities..)
  - Set up the subject time table for each session
  - Set up a teaching goal for each subject

#### ✓ Practicum Plan

- List of school districts and schools which will participate in the practicum for 2 months.
- For the Practicum Program
  - Prepare the practicum schedule
    - The schedule should include the content of practicum such as class observation, assistant teaching, independent teaching, after school instruction, etc.. and timetable for each activity.
  - Extracurricular activities
    - Teachers meeting or workshops, etc.
- Capability of trainee accommodation and the number of trainees placed at each school.
  - School level(Elementary, Middle)

- Number of trainee in each practicum school and list of mentor teachers of the practicum schools.

✓ **Specialized Program and Training Evaluation Plan**

- Plans for the structure and operation of an after school program.
- Operational plans for cultural experience.
- Evaluation plan for the overseas training program including practicum course.

✓ **Support of Trainees Living Condition**

- Accommodation placement and management
- Transportation and meals
- List of the person(s) who are in charge of living and administration support

✓ **Human Resources**

- Current Condition of HR department

Classification	Professors In Charge	Administration Staff	Persons in charge within the host school for practicum
Number of people			

✓ **Facilities**

\* Submitted file should be in excel, in any format and include all the below mentioned criteria.

- Accommodation (Dormitory or Home stay)
  - The number of buildings (House, Housing complex -each type should be classified), the size of the buildings, the number of people each building can accommodate, and the number of people accommodated for each room.
- Lecture Hall (Lecture hall should be able to accommodate all trainees)

- The size and number of lecture halls, capacity of each lecture hall, and equipment conditions.
  - Lecture rooms
    - The size and number of lecture rooms, capacity of each of each room, and equipment conditions.
  - Small lecture rooms and discussion rooms
    - The size and number of lecture rooms, capacity of each lecture room, and equipment conditions.
  - Multimedia room: Computer lab, remote classrooms, etc
    - Title/name and number of rooms, each classroom's size, capacity of the room
  - Production room
    - The number and size of rooms, capacity of the room, equipment conditions
  - Language Lab
    - The number and size of rooms, capacity of the room, equipment conditions
  - Lounge or other convenient facilities
    - Lounge, gym, library, cultural experience space, etc.. Each facility's size and capacity.
- ✓ **Budget plan per trainee :** (Maximum 9,000,000 won/per person)
- Details (Estimated)
    - ※ Fixed exchange rate as of July 7th, 2015 will be applied.

✓ **Minimum and Maximum trainees**

- Provide the minimum number of trainees for the program to be feasible and the maximum number of trainees who can participate effectively.
  - Minimum trainees :
  - Maximum trainees :

## <Attachment 2>

### ▶ Essential Evaluation Elements

Evaluation Criteria	Details
Lectures (25%)	<ul style="list-style-type: none"> <li>-Whether the program suggests teaching related methodology.</li> <li>-Training goal set and growth prospects.</li> <li>-Connection with the domestic program in Korea.</li> </ul>
Practicum (40%)	<ul style="list-style-type: none"> <li>-Conditions for practicing the proposed teaching methodology directly.</li> <li>-Management plan for practicum.</li> </ul>
Characteristic Program and Training Evaluation (15%)	<ul style="list-style-type: none"> <li>-Cultural experience program.</li> <li>-Established a practical evaluation plan for pre and post participants.</li> </ul>
Conditions for the Training Operation and Support plan for trainees living condition (20%)	<ul style="list-style-type: none"> <li>-Support plan for the trainees living condition.</li> <li>-Infrastructural conditions and University(or organization or local school district)'s motivation for the training program.</li> <li>-Feasibility of the training budget plan.</li> </ul>

※ Criteria of rating is subject to change.